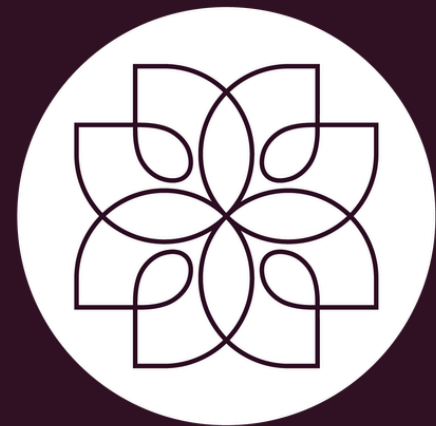


Occupational Therapy Lead



ABINGDON
HOUSE SCHOOL

VACANCY INFORMATION PACK





Introducing *Abingdon House* *School*

Thank you for your
interest in our school.

Abingdon House School is an independent day school for children aged 5–19 with special educational needs including autism, ADHD, dyslexia, dyspraxia and associated social communication profiles. We deliver a mainstream-style environment with a fully integrated programme of education, therapy, pastoral support, and personal development.

Joining AHS means becoming part of a multidisciplinary team of therapists and support staff at Abingdon House School – at the Prep School, this is made up of two OTs, two SaLTs, and one physiotherapist; at the Senior School, a team of three OTs, three SaLTs, and one physiotherapist.





Introducing *Abingdon House* *School*

We are proud of our integrated, multidisciplinary approach.

At AHS, our holistic approach supports progress in academic studies, communication, independence and wellbeing. Every student follows a personalised pathway and benefits from therapeutic support throughout the day, delivered by a multidisciplinary team including teachers, therapists, and pastoral practitioners.

We are proud to be an ISA-accredited and Google Reference School. Abingdon House is inspected by both CReSTeD and the Independent Schools Inspectorate (ISI), and we were recently awarded ISI's highest accolade, "a significant strength", for our highly effective interdisciplinary practice and the successful integration of therapeutic approaches into our students' learning.





Introducing *Abingdon House* *School*

AHS is part of the Cavendish family of schools.

Cavendish Education is a family of independent co-educational day schools, boarding schools, and colleges for students with special educational needs between the ages of five and 21.

Cavendish has been transforming common perceptions of specialist education with an unparalleled approach that sits between mainstream and traditional SEN schools. All Cavendish schools challenge the meaning and implications of neurodiversity, with a curriculum that supports students to thrive – academically, socially, and emotionally.





The role *at a glance*

Occupational therapy lead

- This will be a full time role
- You'll be at our Senior School campus, working with students aged 11-18
- You'll be based in Marylebone, Central London
- You will be a key member of the middle leadership team, reporting to the Assistant Headteacher responsible for therapy and pastoral provision. You will lead the delivery of high-quality occupational therapy that supports the school's integrated approach to education, therapy, and personal development.





Sponsorship *opportunities*

The Cavendish Sponsorship Programme

We are able to sponsor talented, dedicated therapists from **Australia, New Zealand, Canada, South Africa, and America** through the Cavendish Sponsorship Programme.

Once in a role, you will have the opportunity to upskill in a pathway suited to your professional interests. Within your visa, there will be scope to move into a new role at any one of our sites as you progress, if a suitable position becomes available.

CONFIDENCE | COMPETENCE | CREATIVITY | CHARACTER





Key responsibilities

The **main aspects** of this role are:

Leadership

- Assisting the SLT with the strategic development of the school's occupational therapy provision, alongside wider planning and decision-making
- Line managing the OT team, including regular supervision, performance management, and support for professional growth
- Overseeing the allocation of OT caseloads and resources
- Developing and delivering OT training and CPD for staff
- Collaborating with other therapy leads, SENCos, and middle leaders to maintain a holistic, multi-disciplinary approach
- Acting as a key link with external agencies, commissioners and professional networks to ensure alignment with wider practice developments
- Modelling evidenced-based practice and promoting reflective practice within the team

Clinical provision and integration

- Provision of occupational therapy for students
- Preparation, delivery, and evaluation of pupil support, therapeutic, and educational programmes
- Development of the communication curriculum delivered in whole class sessions
- Delivery and assessment of pupil interventions
- Provision of targets for integration into the curriculum as part of each pupil's IEP, in consultation with parents and teaching staff
- Adapting resources and learning environments to maximise access and participation for students with communication needs





Key responsibilities, continued

The **main aspects** of this role are:

Assessment, reports, and appraisals

- Assessing, recording, and reporting on pupil progress
- Providing progress reports for annual reviews
- Intervention record-keeping
- Participating in appraisals as and when required
- Maintaining up to date continuing professional development

Safeguarding

- Promoting the safety and wellbeing of all students
- Working in line with the school's safeguarding and child protection policies and procedures + statutory guidance
- Collaborating with the designated safeguarding lead to ensure the best interests of students are prioritised
- Maintaining and applying safeguarding principles within the school context

Contributing to school life

- Clinical supervision of colleagues
- Supervising students when required
- Participating in regular staff and therapy team meetings
- Participating in whole-school events, including those outside usual working hours
- Providing cover when other staff members are unavailable
- Supporting recruitment, induction, and retention of therapists within the school





Person *specifications*

We're looking for an **experienced and compassionate occupational therapist** to join our school. You'll be able to show these **essential skills and requisite experience**:

- Qualified band 6 or 7 occupational therapist
- HCPC registration
- Demonstrated experience working with children with SEN/SpLD in an education setting
- IT literacy for clinical and administrative tasks
- Strong knowledge of occupational therapeutic input, with the ability to develop and implement tailored, evidence-based interventions
- Experience in leading, supervising, and developing a therapy team, including providing CPD and support for professional growth
- Knowledge of relevant risk management, health and safety, and child protection practices
- Excellent communication skills
- Proven ability to lead service evaluation, implement improvements, and ensure interventions are aligned with research and best practice
- Experience liaising with external agencies, professional networks, and commissioners to support school-based provision

CONFIDENCE | COMPETENCE | CREATIVITY | CHARACTER





What are the *perks?*

- Access to a full CPD programme + career progression opportunities
- 13 weeks of holiday per year, plus two term-time personal leave days
- Flexible working opportunities, with weekly PPA that can be taken remotely
- Free lunch every day, plus cooked breakfast twice per week when on-site
- A great employee assistance programme with access to wellbeing support + advice
- Cycle-to-work scheme
- Competitive salary + pensions contributions

CONFIDENCE | COMPETENCE | CREATIVITY | CHARACTER





Role details & how to *apply*

- Start date: January 2026
- Salary: Band 6-7 range, depending on experience
- Working schedule: 37 weeks per year (term time only), five days per week.
- Type: In-person role with the option to work remotely/flexibly for your allocated PPA hours

If you have any questions about the role or would like to apply, please email jennifer.lewin@abingdonhouseschool.co.uk.

